



J. HOLCOMB, CHAIRMAN  
J. DAVENPORT, VICE CHAIR  
L. CONRAD, SECY.-TREAS.  
R. HAWES, ASST. SECY.-TREAS.  
J. SMITH, COMMISSIONER  
T. CLOUD, GENERAL COUNSEL  
J. BUNCH, GENERAL MANAGER/CEO

**AGENDA\*\*\***  
**REGULAR MEETING OF THE**  
**UTILITIES COMMISSION**  
**CITY OF NEW SMYRNA BEACH, FLORIDA**  
**TO BE HELD MONDAY, JANUARY 25, 2021,**  
**AT 3:00 P.M.\* 200 CANAL STREET, DEBERRY**  
**ROOM, 3<sup>RD</sup> FLOOR, NEW SMYRNA BEACH, FL**

**[Pledge / Invocation / and Safety Message: UCNSB Safety Culture – Efren Chavez]**

**ROLL CALL**

**1. Agenda Changes, Additions and Deletions**

**2. Public Participation (Virtual Viewing & Limited On-Site w/ Appt.)**

**\*\*3. Approval of Consent Items**

- a. ✓ Minutes of Regular U.C. Meeting Held 12-17-20 *(held on-site w/limited public via appts.) (U.C. and State Requirements)*
- b. ✓ Granted and Accepted Third Party Utility Easements – Kenny’s Liquors / Kengro Holdings LLC-Mitesh Patel and Turnbull Shores Residential Community at Westwood Avenue / Vincent J. Alison - J. Couillard *(U.C. and State/Federal Requirements)*
- c. ✓ RFP No. 04-21 – Annual Contract for Lawn and Vegetation Management (U.C. Facilities) – (Recommend Award to VerdeGo, LLC) - B. Pitcher *(U.C. and State/Federal Requirements)*
- d. ✓ Ratification of Award – ITB No. 01-21 – Annual Contract for Gravity Sanitary Sewer Rehabilitation (Awarded to BLD Services, LLC) – J. Couillard *(U.C. and State Requirements)*
- e. ✓ Project Approval – Lift Station No. 3 Improvements and Force Main Replacement on Saxon Drive (Task Auth. No. 9 to Tetra Tech) – J. Couillard *(U.C. and State Requirements)*
- f. ✓ Agreement Approval – Pole Attachment Licensing Agreement – Level 3 Communications, LLC – J. Couillard *(U.C. and State Requirements)*
- ADD-ON g. ✓ Ratification of Supplemental Funding for Unifirst Uniform Service – B. Pitcher *(U.C. and State Requirements)*

**4. General Manager’s Report – J. Bunch**

- a. Financial Status – December 2020 – E. Chavez
- b. Balanced Scorecard and Enterprise Metrics – December 2020 – E. Chavez

**5. Commission Counsel’s Report – General Counsel**

- a. ✓ Florida Statutes Chapter 112 – Section 112.3143 Voting Conflicts Compliance – Publicly Enter Chairman Holcomb’s Form 8B Into Record - T. Cloud

**6. Old Business**



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**8. Possible Other Business - Time for Commissioners**

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda  
Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only

- \* After two preliminary public hearings for: 1) Consideration of a Resolution providing for reconciliation and conclusion of the addendum to Developer Agreements and 2) Proposed Revisions (Increases) for Water, Irrigation, Wastewater and Reclaimed Water Capital Connection Fees.
- \*\* Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.
- \*\*\* Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the Utilities Commission, City of New Smyrna Beach, Florida, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the Utilities Commission in accordance with the full cost to reproduce such transcriptions and copies.
- \*\*\* In accordance with the American with Disabilities Act, persons needing special accommodations to participate in this proceeding should contact the individual or agency sending this notice as soon as possible but no later than two days prior to the proceeding at the address given on the notice.