



W. BIEDENBACH, CHAIRMAN  
 J. HOLCOMB, VICE CHAIRMAN  
 L. CONRAD, SECY.-TREAS.  
 J. DAVENPORT, ASST. SECY.-TREAS.  
 R. HAWES\*, COMMISSIONER  
 (Appt. by City Commission 6-9-20)  
 T. CLOUD, GENERAL COUNSEL  
 J. BUNCH, GENERAL MANAGER/CEO

**AGENDA\*\*\***  
**VIRTUAL MEETING /**  
**REGULAR MEETING**  
**OF THE UTILITIES COMMISSION**  
**CITY OF NEW SMYRNA BEACH, FLORIDA**  
**TO BE HELD MONDAY, JUNE 22, 2020, AT 3:00 P.M.**  
**200 CANAL STREET, DEBERRY ROOM, 3<sup>RD</sup> FLOOR**  
**NEW SMYRNA BEACH, FLORIDA**  
 Webex Meeting Number/Access code: 132 522 7418  
 Phone +1-510-338-9438

**ADMINISTER OATH OF OFFICE TO RICHARD (RICK) HAWES - MAYOR OWEN**

**Pledge of Allegiance and Invocation – Chairman Biedenbach**

**ROLL CALL**

**1. Agenda Changes, Additions and Deletions**

**2. Public Participation\* (Virtual)**

**\*\*3. Approval of Consent Items**

- a. ✓ Minutes of Public Hearing and Regular U.C. Meeting Held 5-26-20 (*held via Webex Mtg. No. 791 380 880*) (*U.C. and State Requirements*)
- b. ✓ Granted and Accepted Third Party Utility Easement (NSB City Hall Annex Project) – J. Couillard (*U.C. and State Requirements*)
- c. ✓ Project Approval – Miscellaneous Sewer Improvements Project and Including Ratification of Task Authorization No. 12 to CPH, Inc. – J. Couillard (*U.C. and State Requirements*)
- d. ✓ Developer’s Infrastructure, Capacity and Inspection Agreement – Hyatt New Smyrna Beach – Lagoon Hospitality, LLC – J. Couillard (*U.C. and State Requirements*)
- e. ✓ Change Order No. 1 – Smyrna Substation Expansion Project – Team Fishel – J. Couillard (*U.C. and State Requirements*)
- f. ✓ ITB No. 18-20 – Vegetation Management Tree Trimming (Recommend Award to Asplundh Tree) - J. Couillard (*U.C. and State Requirements*)

**4. General Manager’s Report – J. Bunch**

- a. ✓ Proclamation Declaring Dedication of the U.C.’s Dechlorination Building in Honor of David B. Hoover and Presentation of Plaque
- b. Introduction of new Director of Water Resources – Thomas West
- c. Financial Status – May 2020 – E. Chavez
- d. Balanced Scorecard and Enterprise Metrics – May 2020 – E. Chavez
- e. Electric Feeder Level Reliability Plans (FY21-23) – Presentation – J. Couillard



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**5. Commission Counsel’s Report – General Counsel**

**ADD-ON** a. City Charter Update – T. Cloud (*U.C. and Municipal/State Requirements*)

**6. Old Business**

**7. New Business**

- a. ✓ Rate Reduction – Modification to Fuel and Purchased Power Cost Adjustment Clause – (FPPCAC) - E. Chavez (*U.C. and State Requirements*)
- b. ✓ Retirement Advisory Services (RFP 11-20) – (Recommend Award to SageView Advisory Group, LLC) – B. Pitcher (*U.C. and State Requirements*)

**8. Possible Other Business - Time for Commissioners**

- a. ✓ Presentation – Appreciation of Honorable Service - Lee Griffith (Resolution No. 2020-09) – J. Bunch (*U.C. and State Requirements*)

✓ **A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda**  
**Please Note B Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only**

\*\* Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.

\*\*\* Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the Utilities Commission, City of New Smyrna Beach, Florida, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the Utilities Commission in accordance with the full cost to reproduce such transcriptions and copies.

\*\*\* In accordance with the American with Disabilities Act, persons needing special accommodations to participate in this proceeding should contact the individual or agency sending this notice as soon as possible but no later than two days prior to the proceeding at the address given on the notice.