



W. BIEDENBACH, CHAIRMAN
J. HOLCOMB, VICE CHAIRMAN
L. CONRAD, SECY.-TREAS.
J. DAVENPORT, ASST. SECY.-TREAS.
R. HAWES, COMMISSIONER
T. CLOUD, GENERAL COUNSEL
J. BUNCH, GENERAL MANAGER/CEO

AGENDA**
VIRTUAL MEETING /
REGULAR MEETING
OF THE UTILITIES COMMISSION
CITY OF NEW SMYRNA BEACH, FLORIDA
TO BE HELD MONDAY, AUGUST 24, 2020, AT
3:00 P.M. 200 CANAL STREET, DEBERRY ROOM,
3RD FLOOR NEW SMYRNA BEACH, FLORIDA
Webex Meeting Number/Access code: 132 789 0894
Phone +1-510-338-9438

ROLL CALL

1. Agenda Changes, Additions and Deletions

2. Public Participation (Virtual & Limited On-Site w/Appt.)

***3. Approval of Consent Items**

- a. ✓ Minutes of Public Hearing and Regular U.C. Meeting Held 7-27-20 (*held via Webex Mtg. No. 132 417 5421*) (*U.C. and State Requirements*)
- b. ✓ Granted and Accepted Third Party Utility Easement (The Palms Phase 4 – Palms Land Holdings LLC) – J. Couillard (*U.C. and State Requirements*)
- c. ✓ Ratification – ITB 27-20 - Sugar Mill Drive 20-Inch Reclaimed Water Main Relocation Project (Recommend award to Hazen Construction) – J. Couillard (*U.C. and State Requirements*)
- d. ✓ ITB No. 25-20 – Annual Chemicals / Water and Wastewater (Recommend awards to Odyssey Manufacturing Co., Allied Universal Corp., Carmeuse Lime & Stone, Inc., Tanner Industries, Inc., and Thatcher Group, Inc.) – T. West (*U.C. and State Requirements*)
- e. ✓ Camera Truck Purchase – Fleet Replacement Plan (Recommend award to Alan Jay Fleet Sales of Sebring, FL – Sourcewell Contract No. 2020-120716 NAF) – B. Pitcher (*U.C. and State Requirements*)
- f. ✓ ITB No. 28-20 – Wood Pole Inspection and Treatment (Recommend award to Osmose Utility Services, Inc.) – J. Couillard (*U.C. and State Requirements*)
- g. ✓ Supplemental Funding FY2020 – Pole Inspection and Replacement (Backlog) – External Contractor Support (Pike Electric LLC) – M. Mines (*U.C. and State Requirements*)
- h. ✓ Amendment to UCNSB Purchasing Policies and Procedures Manual (Bid Requirement Exclusion for Retirement Plan Recordkeeper & Benefit Services) – E. Chavez (*U.C. and State Requirements*)
- i. ✓ Developer’s Infrastructure, Capacity and Inspection Agreement – Stewart Mitchell – S.R. 44 PUD - Mitchell Equity Group, LLLP – J. Couillard & T. Beyrle (*U.C. and State Requirements*)
- j. ✓ Mobile Substation Rental and Installation for Smyrna Substation (Duke Energy Florida, LLC) – J. Couillard (*U.C. and State Requirements*)

4. General Manager’s Report – J. Bunch

- a. Financial Status – July 2020 – E. Chavez
- b. Balanced Scorecard and Enterprise Metrics – July 2020 – E. Chavez
- c. Mutual Aid Invoice – Hurricane Dorian – J. Bunch



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5. Commission Counsel's Report – General Counsel

6. Old Business

7. New Business

- a. ✓ Healthcare Renewals FY2021 (Carriers / Coverages listed on AI Summary) – B. Pitcher
(*U.C. and State Requirements*)

8. Possible Other Business - Time for Commissioners

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda
Please Note B Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only

- * Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.
- ** Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the Utilities Commission, City of New Smyrna Beach, Florida, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the Utilities Commission in accordance with the full cost to reproduce such transcriptions and copies.
- ** In accordance with the American with Disabilities Act, persons needing special accommodations to participate in this proceeding should contact the individual or agency sending this notice as soon as possible but no later than two days prior to the proceeding at the address given on the notice.