



VACANT, CHAIRMAN
J. HOLCOMB, VICE CHAIRMAN
L. CONRAD, SECY.-TREAS.
J. DAVENPORT, ASST. SECY.-TREAS.
R. HAWES, COMMISSIONER
J. SMITH, COMMS.-ELECT
(APPTD. 8-25-20)
T. CLOUD, GENERAL COUNSEL
J. BUNCH, GENERAL MANAGER/CEO

AGENDA**
REGULAR (REORGANIZATIONAL)
MEETING OF THE
UTILITIES COMMISSION
CITY OF NEW SMYRNA BEACH, FLORIDA
TO BE HELD MONDAY, SEPTEMBER 28, 2020,
AT 3:00 P.M. 200 CANAL STREET, DEBERRY
ROOM, 3RD FLOOR NEW SMYRNA BEACH, FL

ADMINISTER OATH OF OFFICE TO JAMES N. SMITH - MAYOR RUSS OWEN

ROLL CALL

I. Reorganizational Item

- a. ✓ Election of Officers (After election, if requested, brief recess for seating and title reorganization)
- b. ✓ U.C. Regular Meeting Schedule for Calendar Year 2021

1. Agenda Changes, Additions and Deletions

2. Public Participation (Virtual & Limited On-Site w/Appt.)

- a. Request to Appear – Donna Athearn / Corbin Park Sewer System Plans

***3. Approval of Consent Items**

- a. ✓ Minutes of Regular U.C. Meeting Held 8-24-20 (held via Webex Mtg. No. 132 789 0894)
(U.C. and State Requirements)
- b. ✓ Minutes of U.C. Workshop Meeting Held 8-19-20 (held via Webex Mtg. No. 132 644 5073)
(U.C. and State Requirements)
- c. ✓ Ratification – ITB 26-20 – South Beach Pump Station Upgrades and Approval of Increased Project Amount (Recommend award to McMahan Construction Co., LLC) – J. Couillard (U.C. and State Requirements)
- d. ✓ Granted and Accepted Third Party Utility Easement (Planet Fitness – RCC New Smyrna Beach Shopping Center, LLC, and Coastal Woods – Elbert Land Company LLC) – J. Couillard (U.C. and State Requirements)
- e. ✓ Developer’s Infrastructure, Capacity and Inspection Agreement– Coral Villas (fka North Causeway Townhomes) – Coral Ville, LLC - J. Couillard (U.C. and State Requirements)
- f. ✓ Ratification of Annual Purchase of Polymer, FY2021 Renewal (Recommend Award to Polydyne, Inc. based on ITB-UT-18-64 City of Palm Coast – Piggyback Agreement) – T. West (U.C. and State Requirements)

4. General Manager’s Report – J. Bunch

- a. Introduction of Interim Director, Electric Operations – Michael Schings
- b. Financial Status – August 2020 – E. Chavez
- c. Balanced Scorecard and Enterprise Metrics – August 2020 – E. Chavez



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5. Commission Counsel's Report – General Counsel

- a. Florida Statutes Chapter 112 - Section 112.3143 Voting Conflicts Compliance – Publicly Read Commissioner Holcomb's Form 8B into Record

6. Old Business

7. New Business

- a. ✓ Risk Management Insurance Coverage for FY2021 (FMIT and CHUBB) – B. Pitcher
(*U.C., State, & Federal Requirements*)
- b. ✓ New Compensation Program Policy – B. Pitcher (*U.C., State, & Federal Requirements*)
- c. ✓ Revised Purchasing Policies and Procedures Manual (Resolution No. 2020-13) –
E. Chavez (*U.C., State, & Federal Requirements*)

8. Possible Other Business - Time for Commissioners

- a. ✓ Presentation – Appreciation of Honorable Service – William (Bill) Biedenbach
(Resolution No. 2020-12) – J. Bunch (*U.C. and State Requirements*)

✓ **A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda
Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only**

- * Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.
- ** Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the Utilities Commission, City of New Smyrna Beach, Florida, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the Utilities Commission in accordance with the full cost to reproduce such transcriptions and copies.
- ** In accordance with the American with Disabilities Act, persons needing special accommodations to participate in this proceeding should contact the individual or agency sending this notice as soon as possible but no later than two days prior to the proceeding at the address given on the notice.