



J. HOLCOMB, CHAIRMAN
J. DAVENPORT, VICE CHAIR
L. CONRAD, SECY.-TREAS.
R. HAWES, ASST. SECY.-TREAS.
J. SMITH, COMMISSIONER
T. CLOUD, GENERAL COUNSEL
J. BUNCH, GENERAL MANAGER/CEO

AGENDA**
REGULAR (REORGANIZATIONAL)
MEETING OF UTILITIES COMMISSION,
CITY OF NEW SMYRNA BEACH, FLORIDA
TO BE HELD TUESDAY, SEPTEMBER 28, 2021,
AT 3:00 P.M. 200 CANAL STREET, DEBERRY
ROOM, 3RD FLOOR, NEW SMYRNA BEACH, FL
(REINSTATED COVID PROTOCOLS – MTG. APPTS., MASKS & TEMP. PRE-SCREENINGS)

ADMINISTER OATH OF OFFICE TO LAWRENCE J. KELLY, JR. – MAYOR RUSS OWEN

Pledge / Invocation / and Safety Message by John DeFries : Safety Process Update

ROLL CALL

I. Reorganizational Item

- a. ✓ Election of Officers *(After election, if requested, brief recess for seating and title reorganization)*
- b. ✓ U.C. Regular Meeting Schedule for Calendar Year 2022

1. Agenda Changes, Additions and Deletions

2. Public Participation

***3. Approval of Consent Items**

- a. ✓ Minutes of Regular U.C. Meeting Held 8-23-21 (Included Two Final Public Hearings) *(Annotated Version) (U.C. and State Requirements)*
- b. ✓ Project Approval – FY2022 Purchase and Stocking of Electrical Transformers (ITB No. 2021) – J. Couillard *(U.C. and State Requirements)*
- c. ✓ Ratification of Final Payment of Part-2 Credits for Infrastructure Fee Final Reconciliation, Reimbursement, Credit and Release Agreement Between GEOSAM and UCNSB – E. Chavez *(U.C. and State Requirements)*
- d. ✓ Request for Approval of Continuing Services Agreement with City of New Smyrna Beach for Road Paving Services – T. West *(U.C. and State Requirements)*
- e. ✓ Granted and Accepted Third Party Utility Easement (1) – J. Couillard *(U.C. and State Requirements)*
- f. ✓ Projects Approval – Industrial Park Avenue and Wayne Avenue Water Main Improvements Projects - J. Couillard *(U.C., State & Federal Requirements)*
- g. ✓ Project Approval – Lift Station No. 15 Reconstruction Project – J. Couillard *(U.C., State & Federal Requirements)*
- h. ✓ Ratification – ITB No. 19-21 – Rehabilitation of Wells No. 2 and No. 3 Project and Increase in Project Budget – J. Couillard *(U.C., State & Federal Requirements)*
- i. ✓ Purchase – Hydrovac (trailer mounted vacuum excavator via FL Sheriff's Assoc. Contract FSA20-VEH18.0, Item #105) – B. Beck *(U.C. and State Requirements)*
- j. ✓ RFP No. 16-21 Award – Annual Underground Utility Contractor Services (Recommend agreements with THADCON, LLC, Driveways, Inc. and Hazen Construction) – J. Couillard *(U.C. and State Requirements)*



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4. General Manager's Report – J. Bunch

- a. FMPA GM-CEO Jacob Williams – Electric Utility Value for New Smyrna Beach
- b. Financial Status – August 2021 – E. Chavez
- c. Balanced Scorecard and Enterprise Metrics – August 2021 – E. Chavez

5. Commission Counsel's Report – General Counsel

- a. ✓ Modified Developer's Agreement Form – Proposed Resolution No. 2021-11- T. Cloud
- b. ✓ Agreement Approval – Subordination of Utility Interest to FDOT for City of New Smyrna Beach Myrtle Avenue Trail Project – T. Cloud

6. Old Business

- a. ✓ Approval of Agreement – Infrastructure Fee Final Reconciliation, Reimbursement, Credit and Release Agreement Between Southeast Interchange Complex, LLC and UCNSB – E. Chavez (*U.C. and State Requirements*)

7. New Business

8. Possible Other Business - Time for Commissioners

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda
Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only

- * Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.
- ** Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the Utilities Commission, City of New Smyrna Beach, Florida, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the Utilities Commission in accordance with the full cost to reproduce such transcriptions and copies.
- ** In accordance with the American with Disabilities Act, persons needing special accommodations to participate in this proceeding should contact the individual or agency sending this notice as soon as possible but no later than two days prior to the proceeding at the address given on the notice.