



W. BIEDENBACH, CHAIRMAN  
J. HOLCOMB, VICE CHAIRMAN  
L. CONRAD, SECY.-TREAS.  
J. DAVENPORT, ASST. SECY.-TREAS.  
L. GRIFFITH, COMMISSIONER  
(Officers Appt. 9-23-19)  
T. CLOUD, GENERAL COUNSEL  
J. BUNCH, GENERAL MANAGER/CEO

*REVISED 3-20-20 & REVISED 3-23-20*

**AGENDA\*\***  
**TELEPHONIC MEETING**  
**REGULAR MEETING**  
**OF THE UTILITIES COMMISSION**  
**CITY OF NEW SMYRNA BEACH, FLORIDA**  
**TO BE HELD MONDAY, MARCH 23, 2020, AT 3:00 P.M.**  
**200 CANAL STREET, DEBERRY ROOM, 3<sup>RD</sup> FLOOR**  
**NEW SMYRNA BEACH, FLORIDA**  
**WEBEX MTG. NO. ~~797 017 314~~ PASSWORD ~~Ua3Qkv~~**  
**REVISED TO WEBEX MTG. NO. 795 210 767 PASSWORD GSdqmIjy547**  
**PHONE +1-510-338-9438**

**ADD-ON**

- I. ✓ Authorization for Electronic Attendance by Appointed Officials During Declared Public Health Emergency - U.C. Resolution No. 2020-06 – T. Cloud / General Counsel

**ROLL CALL**

**1. Agenda Changes, Additions and Deletions**

**2. Public Participation**

**\*3. Approval of Consent Items**

- a. ✓ Minutes of Public Hearing and Regular U.C. Meeting Held 2-24-20  
(*U.C. and State Requirements*)
- b. ✓ Ratification – Granted and Accepted Third Party Utility Easements - J. Couillard  
(*U.C. and State Requirements*)
- c. ✓ Sugar Mill Electric Upgrade Project – J. Couillard (*U.C. and State Requirements*)
- d. ✓ Staggerbush Place Manhole Replacement Project – Revised Project Amount and ITB #12-20 Award – w/Addendum for 55 Clubhouse Blvd. Pipe Repair (Recommend Award to Force Enterprises, Inc.) – J. Couillard (*U.C. and State Requirements*)
- e. ✓ WRF PLC System Replacement Project – Award of ITB #05-20 (Recommend Award to Sanders Company, Inc.) – J. Couillard (*U.C. and State Requirements*)
- f. ✓ Proclamation Declaring April Water Conservation Month – B. Pitcher  
(*U.C. and State Requirements*)
- g. ✓ Revised Developer's Agreements – Temporary Deferral of Infrastructure Fee Payments (DA's for The Palms Phase 5; Coastal Woods Amenity Center; Coastal Woods Unit D; and Coastal Woods Coastal Woods Commercial Phase 1B) – J. Couillard  
(*U.C. and State Requirements*)

**4. General Manager's Report – J. Bunch**

- a. Financial Status – February 2020 – E. Chavez
- b. Balanced Scorecard and Enterprise Metrics – February 2020 – E. Chavez



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5. Commission Counsel's Report – General Counsel

6. Old Business

- a. ✓ Master Bond Resolution – U.C. Resolution No. 2020-02; Series 2020 Bond Resolution – U.C. Resolution No. 2020-03; and Amending Purchasing Manual (Dissemination Agent) – U.C. Resolution No. 2020-04 – E. Chavez (U.C. and State Requirements)

7. New Business

- a. ✓ UCNSB Fiscal Year 2019 Audit (CAFR) – Purvis, Gray & Company – E. Chavez

8. Possible Other Business - Time for Commissioners

✓ A Check Mark Indicates Items For Which Commission Approval Has Been Requested On This Agenda  
Please Note B Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only

- \* Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.
- \*\* Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the Utilities Commission, City of New Smyrna Beach, Florida, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the Utilities Commission in accordance with the full cost to reproduce such transcriptions and copies.
- \*\* In accordance with the American with Disabilities Act, persons needing special accommodations to participate in this proceeding should contact the individual or agency sending this notice as soon as possible but no later than two days prior to the proceeding at the address given on the notice.