

UTILITIES COMMISSION
City of New Smyrna Beach, Florida
200 Canal Street
P.O. Box 100
New Smyrna Beach, Fl. 32170-010

July 23, 2020

RE: ITB 28-20 Annual Contract Pole Inspection Program
ADDENDUM No. 1

To prospective vendors:

The Utilities Commission is issuing the following addendum. **As such it becomes an integral part of the proposal and must be acknowledged by the return of this signed form, with your proposal form, acknowledging receipt of the addendum.**

**VENDORS ARE ENCOURAGED NOT TO
ATTEND BID OPENINGS IN PERSON BUT TO
ATTEND BY DIALING 1 (646) 570-1040 PIN:
924-5593**

**THE UTILITIES COMMISSION, CITY OF
NEW SMYRNA BEACH TAKES THIS STEP IN
AN ABUNDANCE OF CAUTION FOR THE
SAFETY AND WELLBEING OF OUR STAFF
AND COMMUNITY.**

**IF YOU ARE DROPPING OFF A BID PLEASE
RING THE BELL AND THE SECURITY
GUARD WILL TAKE IT FROM YOU.**

UTILITIES COMMISSION
City of New Smyrna Beach, Florida
200 Canal Street
P.O. Box 100
New Smyrna Beach, Fl. 32170-010

- 1) In the following sections of the Scope of Work (8.2, 10.5, & 12.5) treated wood dowels are referenced. Will the use of a plastic plug be permitted in place of the treated wood dowels?
 - a. Yes, plastic plugs are an acceptable alternative to treated wood dowels as long as the plug is designed to stay in place and does not allow intrusion of corrosive materials, excess water or insects.
- 2) In section 14.1.5 It references the need to assemble pole identification numbers using an owner provided numbering kit. Can you please provide a sample of one of the pole identification numbers and the number of digits each pole identification number consists of?
 - a. See attached pole standard numbering Standard. The T&D Department has the Pole numbering tags made up and administers them.
 - b. As far as a numbering scheme, T&D should have boxes of metal ID tags & new poles get assigned the next available number.
 - c. Reject poles that are replaced should have the ID # moved to the new pole.
 - d. When a pole is re-inspected, the inspection vendor changes only the inspection year tag, the UC ID # stays, unless it has been removed or lost, in which case a new ID # will be assigned.
- 3) In section 14.2 (DATA COLLECTION), it references that all poles shall have a complete address indicating the location for follow up work. Please clarify if this is required on “All Poles” or just poles requiring follow up work?
 - a. Poles for follow up work
 - b. Confirm GPS coordinates for all poles
- 4) Not all poles are located where a physical address is available. Will addresses using geocoding or a gps coordinate be acceptable where physical addresses are not available?
 - a. Yes. GPS coordinates are preferred.
- 5) Under the Recitals section of the RFP section 2: TERM, it states that this contract is for one (1) year with an option to renew for an additional three (3) one-year periods. Under the option to extend for 3 one-year periods will the successful bidder be permitted to submit a cost of living increase annually using a CPI for services?
 - a. Contract Renewal letter will be submitted annually with the opportunity to request price increases. Any increase request will be considered and upon mutual agreement the contract may be extended for the additional single year term

UTILITIES COMMISSION
City of New Smyrna Beach, Florida
200 Canal Street
P.O. Box 100
New Smyrna Beach, Fl. 32170-010

6) Under the Recitals section, section 3 Description of Services it states Directional Bore. Is this in error as this RFP is for Pole Inspection and Treatment Services?

a. See revised page correcting this typo

7) Would Gfume granular fumigant, with accelerant, be an acceptable replacement for MITC fume? 12.4 FUMIGANT TREATMENT- Mite-Fume (97 % Methylisothiocyanate, 3% Inert Ingredients), or approved equivalent compound shall be applied to all poles which are ten (10) years old or older, and meet one of the following criteria: pole cannot be excavated (i.e., poles in concrete, poles with primary voltage risers), pole cannot be 100% excavated due to obstructions, or incipient decay is present. Any equivalent compound must be approval by UCNSB. Contractor shall submit written documentation for UCNSB's sole use in determining if equivalent compound will be allowed.

a) Yes

8) Do you have an idea of the quantity of poles that will be requiring LoadCalc during the regular pole inspection process? Poles over 60'?

11.2 LOAD CALCULATION - A complete pole load assessment shall be done on all poles exceeding 60' in height that have multiple utilities attached to them.

a) The UC has approximately 150 wood poles that are 60 ft or taller.

9) Would UCNSB allow contractor the acquire Florida pesticide license upon award of contract?

9.2.1 The Contractor shall be a certified commercial pesticide business for the preservative application set forth under this contract and shall have each crew supervised by a full time Supervisor who is licensed and certified by the State of Florida.

- We prefer the Contractor already be in possession of license. Proof of application submittal may be considered.

10) What type of stencil is being applied?

- See attached Pole numbering and Birth mark standards.
- See answers to Item 2

A Copy of This Signed Form Must Accompany Your Proposal
Acknowledgment of Receipt of Addenda No. 1

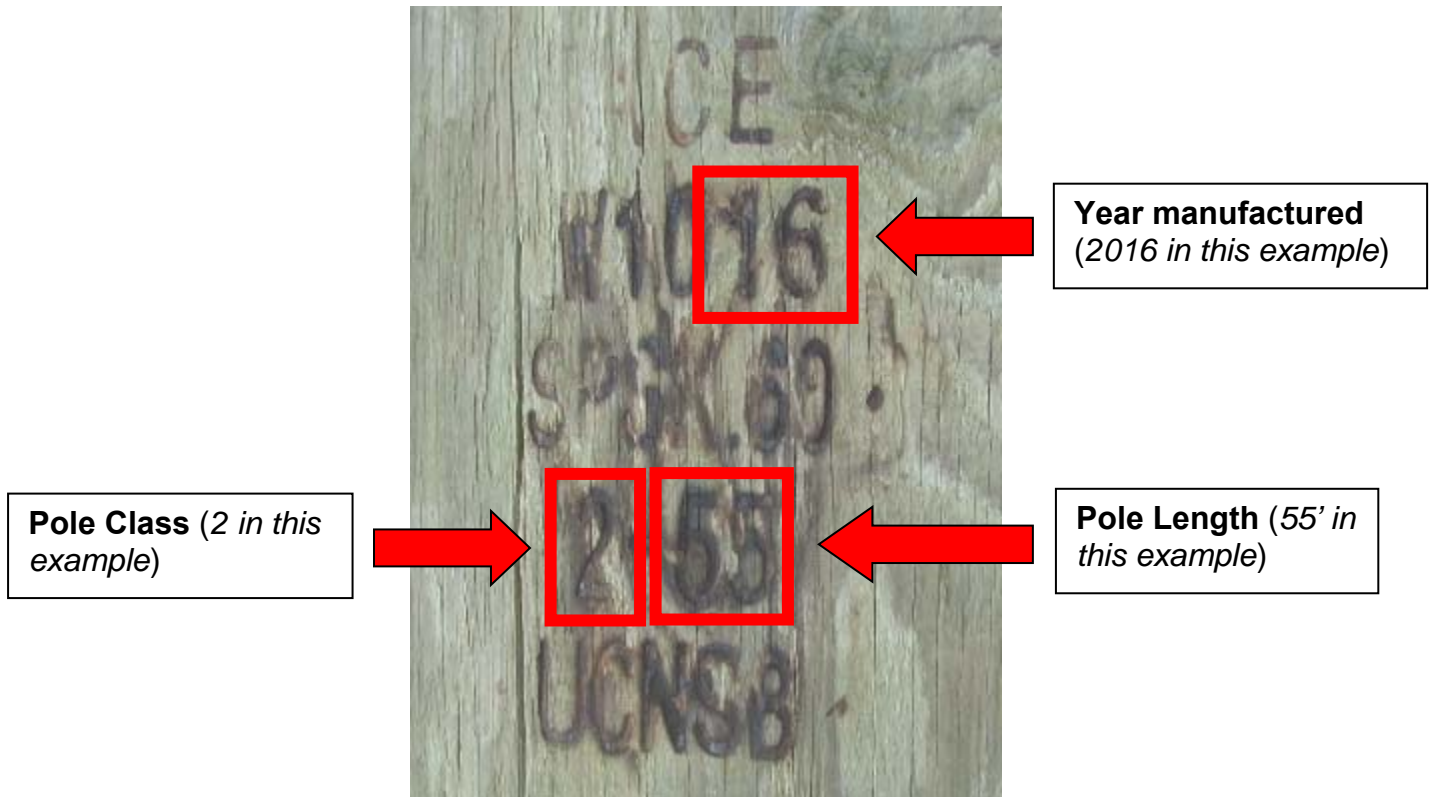
Company_____

Title_____

Signature_____

UCNSB Power Pole Birthmark Information

Please include information indicated below for any new pole installation (or replacement) with WO paperwork, including completion date, so that GIS data can be updated.



The above is a 55 ft /class 2 pole made in 2016

The class & length numbers are normally separated with a dash. The above is marked "2-55."

UCNSB Power Pole Birthmark, ID Number & Inspection Information

Utility poles are marked with information concerning the manufacturer, pole height, ANSI strength class, wood species, original preservative, and year manufactured in accordance with ANSI standard O5.1.2008. This is called branding, as it is usually burned into the surface; the resulting mark is sometimes called the "birth mark" or "birthmark." Although the position of the brand is determined by ANSI specification, it is essentially just below "eye level" after installation.

Wood species most used in the Utilities Commission's service area include "SP" for southern pine or "SWP" for southern white pine. Common preservative abbreviations are "C" for creosote, "P" for pentachlorophenol, and "SK" for chromated copper arsenate. The next line is the pole's ANSI Class, used to determine maximum load; this number ranges from 10 to H6 with a smaller number meaning higher strength. The pole's height (from butt to top) in 5 foot increments is usually to the right of the class separated by a hyphen.¹

Birthmark Codes Example (Left Image)

Top Line: "SPSK.60" - Wood species, Preservative, & Preservative Retention. "SP" = Southern Pine, "SK" = Chromated Copper Arsenate, & ".60" = 60 pounds per cubic foot

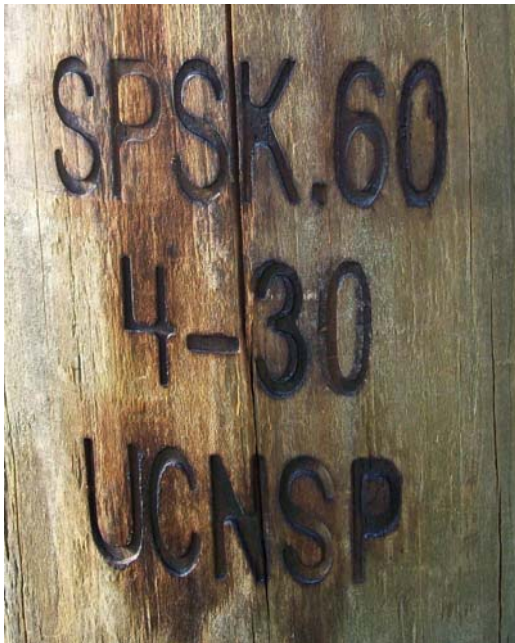
Middle Line: "4-30" - Pole Class: "4" = 4; Pole Length: "-30" = 30 feet

Bottom Line: "UCNSB" - Pole Owner: "UCNSB" = Utilities Commission

ID Number & Inspection Example (Right image)

UCNSB ID number tag (*top*) and inspector with year date tag (*bottom*)

Typical Birthmark



Typical ID number and Inspection Tags



Please include birthmark information from bottom two lines (left image) for any new power pole installation (or replacement) with returned work order paperwork after job completion so that maps & database can be updated.

¹ Reference: Utility pole - Wikipedia, the free encyclopedia , http://en.wikipedia.org/wiki/Utility_pole . Accessed August 2014.

AGREEMENT FOR WOOD POLE INSPECTION & TREATMENT SERVICES

THIS AGREEMENT FOR CONTINUING PROFESSIONAL SERVICES (“AGREEMENT”) is made and entered into this _____ day of _____, 2020, by and between the **UTILITIES COMMISSION, CITY OF NEW SMYRNA BEACH, FLORIDA**, (hereafter "**COMMISSION**"), located at 200 Canal Street, New Smyrna Beach, Florida 32168, and _____ (hereafter "**SERVICE PROVIDER**"), located at _____

RECITALS

1. The **COMMISSION** was created by special act of the Florida Legislature as a political subdivision of the State of Florida with certain powers, authorities, and duties related to the provision of water, wastewater, reclaimed water, and electric utility services, including the authority to enter into contracts .

2. The **COMMISSION** wishes to obtain **Wood Pole Inspection & Treatment** services.

3. The **SERVICE PROVIDER** is willing to provide such services.

ACCORDINGLY, for and in consideration of the Recitals hereof, the mutual undertakings and agreements herein contained and assumed, and other good and valuable consideration the receipt and sufficiency of which are acknowledged by the Parties, the Parties hereby covenant and agree as follows:

SECTION 1. RECITALS. The above Recitals are true and correct and form a material part of this Agreement.

SECTION 2. TERM. This Agreement is to become effective upon execution by both parties. The initial term shall be for **ONE** (1) year(s). Additionally, the parties agree that this Agreement may be renewed beyond the initial term, up to **Three** (3) additional one-year periods upon mutual agreement in writing. Either party may elect to terminate the Agreement by giving written notice prior to **THIRTY DAYS (30)**.

SECTION 3. DESCRIPTION OF SERVICES. **SERVICE PROVIDER** agrees to perform **Pole Inspection** services as specified in Exhibit “A” attached to and incorporated into this Agreement.

SECTION 4. CHANGES IN THE SCOPE OF WORK.

4.1 COMMISSION may make changes in the services at any time by giving written notice to **SERVICE PROVIDER**. If such changes increase, decrease or eliminate any amount of work, **COMMISSION** and **SERVICE PROVIDER** will negotiate any change in total cost or schedule modifications. If **COMMISSION** approves, **COMMISSION** shall amend the Scope of Services to reflect the modifications; and **SERVICE PROVIDER** shall be compensated for said services in