March 24, 2020

RE: RFP 16-20
ADDENDUM No. 2

To prospective vendors:

The Utilities Commission is issuing the following addendum. As such it becomes an integral part of the proposal and must be acknowledged by the return of this signed form, with your proposal form, acknowledging receipt of the addendum.

RFP 16-20 Emergency Standby Catering Services will open as planned on April 7th, 2020 at 2:30PM. However, vendors are encouraged not to attend bid openings in person, but to attend by dialing 1 (718) 362-6230 PIN:373-1350.

The Utilities Commission, City of New Smyrna Beach takes this step in an abundance of caution for the safety and wellbeing of our staff and community.

A Copy of This Signed Form Must Accompany Your Proposal

Acknowledgment of Receipt of Addenda No. 1

Company________________________________________

Signature________________________________________