November 3, 2020
RE: RSQ 05-21
ADDENDUM No. 2

To prospective vendors:

The Utilities Commission is issuing the following addendum. As such it becomes an integral part of the proposal and must be acknowledged by the return of this signed form, with your proposal form, acknowledging receipt of the addendum.

1) The RSQ for this project indicates that “Firms holding existing continuing professional services agreements with the Utilities Commission shall not respond to this RSQ. A second RSQ will be released when the current Agreements expire.” In the “Frequently Asked Questions” section on page 25, it further identifies Pond and Company as a firm holding a Continuing Professional Services contract with the Utilities Commission, New Smyrna Beach, which appears to classify Pond as not eligible for this contract. Pond’s current contract selection with Utilities Commission, New Smyrna Beach is for the Western Utility Complex, Phase 1 and Phase 2 (RSQ 16-18). While the contract vehicle for the multi-phase project utilizes a Master Services Agreement with Task Orders issued, that selection and contract award was for a single project that comprises the planning and design of sequential elements of the Western Utility Complex, rather than an open-ended continuing services contract. This is confirmed in the “Frequently Asked Questions” section of the original RSQ 16-18 to be for one project. See questions 1 and 4 in the RSQ 16-18 FAQ (please see attached). We believe that it was an error to exclude Pond from eligibility for this Continuing Professional Services RSQ and request clarification regarding eligibility.

The Utilities Commission concurs. Pond and Co. is eligible to submit a response to RSQ 05-21 Continuing Professional Services.

2) Is the City requiring our proposal to be printed double sided? If not, is the page limit then doubled to reflect single sided? For example, 50 double sided pages would be equivalent to 100 single sided pages.

The Utilities Commission has no preference for double or single sided submittals.
3) Page 24 of the RSQ includes “Exhibit C: Truth in Negotiation Certificate and Statement Concerning Competitive Act”. Does this form need to be included in our proposal?

   No, this is part of the sample contract to be completed by successful responders.

4) Page 25 of the RSQ, Question 7 states “Three (3) references for current similar contracts is preferred, but we will review separate references.” Can the City please confirm they want 3 different references per contract that we list in this section?

   The Utilities Commission requires 3 references, total, not 3 references for each contract listed.

A Copy of This Signed Form Must Accompany Your Proposal

Acknowledgment of Receipt of Addenda No. 2

Company________________________________________

Signature________________________________________