



J. DAVENPORT, CHAIRMAN  
R. HAWES, VICE CHAIR  
L. CONRAD, SECY.-TREAS.  
J. SMITH, ASST. SECY.-TREAS.  
L. KELLY, JR., COMMISSIONER  
T. CLOUD, GENERAL COUNSEL  
J. BUNCH, GENERAL MANAGER/CEO

**AGENDA\***  
**REGULAR MEETING OF THE**  
**UTILITIES COMMISSION,**  
**CITY OF NEW SMYRNA BEACH, FLORIDA**  
**TO BE HELD THURSDAY, DECEMBER 16, 2021,**  
**AT 3:00 P.M. 200 CANAL STREET, DEBERRY**  
**ROOM, 3<sup>RD</sup> FLOOR, NEW SMYRNA BEACH, FL**  
(COVID PROTOCOLS – MTG. APPTS., MASKS OPTIONAL)

## RESULTS OF UC MEETING

**Pledge / Invocation / and Safety Message by John McMurray: Holiday Gatherings – Drinking, Driving and Fatigue**

(DIRECTOR, STRATEGIC PROGRAMS PROVIDED A SAFETY MESSAGE WHICH INCLUDED SAFE DRIVING TIPS DURING THE HOLIDAYS. CAUTIONED ABOUT INFLUX OF TOURISTS, SOME DRINKING, DROWSY, DISTRACTED DRIVING, NOT FAMILIAR WITH ROAD SYSTEM, ETC. HAVE CAUTIONED LINEMEN ABOUT KEEPING NECESSARY BUFFER FOR THE LARGE BUCKET TRUCKS. PROVIDED TIPS FOR ALL WHEN DRIVING AS WELL. CONCLUDED WITH THE FIVE PRINCIPLES OF SMITH SYSTEM DRIVING: AIM HIGH IN STEERING; GET THE BIG PICTURE; KEEP YOUR EYES MOVING; LEAVE YOURSELF AN OUT; AND MAKE SURE THEY SEE YOU)

### ROLL CALL

**1. Agenda Changes, Additions and Deletions**

**2. Public Participation**

**\*3. Approval of Consent Items (INITIALLY APPROVED ITEMS 3-a. THRU 3-f.) (CHAIRMAN PULLED ITEM 3-g. FOR DISCUSSION. AFTER DISCUSSION, CONSENT AI 3-g. WAS APPROVED AS SUBMITTED) (NOTE - PLANNING FOR A UC MODERNIZATION WORKSHOP IN FEBRUARY 2022 TO PROVIDE A PRESENTATION AND Q&A BY AN EXTERNAL INDUSTRY EXPERT – QUANTA TECHNOLOGY; TO PROVIDE INFO. RE: TIMELINES, DOLLARS, ETC., AND RECOMMIT TO WHAT UCNSB WANTS TO ACCOMPLISH IN MODERNIZATION WITH THE CURRENT SET OF COMMISSIONERS)**

- a. ✓ Minutes of Regular U.C. Meeting Held 11-22-21 (*Annotated Version*) (*U.C. and State Requirements*) (**MINUTES TO BE SUBMITTED IN JAN. 2022 FOR APPROVAL**)
- b. ✓ Project Approval – North Atlantic Avenue Water Main Improvements (City NSB Jt. Bid, MOU, and Paving Cost Share Agreement forthcoming) – J. Couillard (*U.C. and State Requirements*)
- c. ✓ Project Approval – North Glencoe Road Reconductor Rebuild (TRC Engineers Inc.) – J. Couillard (*U.C. and State Requirements*)
- d. ✓ Award of RFP No. 21-21 – Well Assessment and Rehabilitation (Service Agrmts. To Layne Christensen Company and A.C. Schultes of Florida, Inc.) – J. Couillard (*U.C. and State Requirements*)
- e. ✓ Granted and Accepted Third Party Utility Easements (Two) – J. Couillard (*U.C. and State Requirements*)
- f. ✓ Project Approval – Roof Replacement – WRF North MCC Building (R/J Group, Inc.) – B. Beck (*U.C. and State Requirements*)
- g. ✓ Project Phase Approval – Advanced Metering Infrastructure (AMI) Project – Phase 2 (Quanta Technology, LLC) – J. McMurray (*U.C. and State Requirements*)



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**RESULTS OF UC MEETING – Pg. 2 of 3**

**4. General Manager's Report – J. Bunch**

a. Financial Status - November 2021 – E. Chavez (DIRECTOR, FINANCE/CFO PRESENTED AND DISCUSSED HIS PRESENTATION ENTITLED "DECEMBER 2021 FINANCIAL PERFORMANCE". NOV. 2021 CHANGE IN NET ASSETS OF APPROX. \$1.9M – DRIVEN BY INCREASED REVENUE, SLIGHTLY LOWER OPERATING EXPENSES, AND INCREASED CAPITAL CONTRIBUTIONS. TRENDS SEEN OVER THE LAST COUPLE OF YEARS CONTINUING. NO SURPRISES ON ECONOMIC SIDE, RESOURCES STILL TIGHT FROM A COMMODITY STANDPOINT. MANAGING MATERIALS, PURCHASING SIDE, BY PAYING PARTICULAR ATTENTION TO LEAD TIMES FOR CRITICAL MATERIALS AND SUPPLIES. NOV. 2021 CAPITAL EXPENDITURES APPROX. \$3.6M - \$1.3M IN MAJOR PROJECTS AND \$2.3M IN ANNUAL PROJECTS. NOV. 2021 OPERATING INCOME OF \$1.4M, WHICH WAS \$1.6M GREATER THAN NOV. 2020, AND DRIVEN BY INCREASED REVENUES, RATES\* [\*EFF. 10-1-21], CUSTOMER GROWTH, LOWER OPERATING EXPENSES AND CHANGE IN PURCHASED POWER. EXPLAINED UC CURRENTLY GIVING BACK SOME OF THE OVERRECOVERY IN FUEL AND PURCHASED POWER AS PLANNED WITHIN RATE STUDY. CHANGE IN CAPITAL CONTRIBUTIONS ABOUT \$0.3M. ALSO NOW IN PAR WITH DEBT FROM LAST YEAR, COMPARABLE YEAR OVER YEAR. STATED KPI'S IN THE APPENDIX OF THE SLIDE PRESENTATION, PRETTY GOOD SO FAR AND WILL REVIEW IN GREATER DETAIL IN JANUARY)

(GM-CEO MENTIONED FUEL AND PURCHASED POWER OVERRECOVERY CURRENTLY SERVING UC AND OUR CUSTOMERS WELL. MUNI'S WITHOUT A RESERVE HAVE HAD TO INCREASE THEIR PURCHASED POWER DUE TO THE CHANGES IN NATURAL GAS COSTS OVER LAST 4-5 MONTHS. THE UC STAFF ARE MONITORING 6-9 MONTHS IN THE FUTURE AND WILL ADVISE COMMISSION IN ADVANCE OF REQUIRED FPPCAC CHANGES)

(CHAIRMAN DAVENPORT MENTIONED FOR THE RECORD, ITEM INCLUDED IN FINANCIALS, ACCORDING TO 10-2021 FMEA RATE SURVEY, UCNSB'S ELECTRIC RATES ARE LOWEST IN THE STATE FOR RESIDENTIAL CUSTOMERS – FOR MUNICIPAL AND INVESTOR-OWNED UTILITIES.

**5. Commission Counsel's Report – General Counsel** (G.C. CLOUD COMMENTED ON RECENT NEWSPAPER ARTICLES RE: JEA, WILL BE STAYING IN PUBLIC OWNERSHIP AND MAY BE SOME CONSEQUENCES FOR ACTIONS OF THOSE INVOLVED IN THE PRIOR PROPOSED SALE. ALSO COMMENTED ON TWO CURRENT BILLS IN FL LEGISLATURE WHICH COULD IMPACT A NUMBER OF MUNICIPAL UTILITIES – RE: ELIMINATION OF OUT OF CITY SURCHARGES, A REQUIREMENT OF BUSINESS IMPACT STATEMENTS FOR REGULATIONS, AND POTENTIAL SUBJECTION OF LAWSUITS FOR ANY REGULATIONS AFFECTING PROFITABILITY OF BUSINESSES. G.C. CLOUD IS WORKING WITH THE FLORIDA LEAGUE OF CITIES TO HOPEFULLY PREVENT ANY LASTING HARM TO LOCAL GOVERNMENTS AND RECOMMENDED COMMS. TO STAY TUNED TO THE FL LEGISLATURE IN THE COMING MONTHS)



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**RESULTS OF UC MEETING – PG. 3 of 3**

**6. Old Business**

**7. New Business**

**8. Possible Other Business - Time for Commissioners**

(COMMS. SMITH COMMENDED COMMS. CONRAD ON HER MTG. INVOCATIONS AND COMMENDED STAFF FOR DOING AN EXCELLENT JOB. ALSO THE GM-CEO FOR HIRING THE RIGHT PEOPLE IN THE RIGHT POSITIONS; FEELS VERY OPTIMISTIC ABOUT THE FUTURE OF THE U.C.)

(COMMS. HAWES COMMENTED THE MODERNIZATION PLAN AND OTHER THINGS THE U.C. IS DOING AND GOING THROUGH RIGHT NOW ARE REALLY IMPORTANT. WITH THE BONDS COMPLETED, HAVING THE MONEY AND A PLAN FOR WHERE THE U.C. WILL BE GOING WILL MAKE A LOT OF DIFFERENCE TO THE CITY OVER A PERIOD OF TIME)

(CHAIRMAN DAVENPORT COMMENDED THE U.C.'S GM-CEO FOR BUILDING THE CURRENT RELATIONSHIP BETWEEN THE CITY COMMISSION AND CITY STAFF, AS WELL AS THE INCREASED COMMUNITY INVOLVEMENT AND VOLUNTEERING BY U.C. STAFF. BOTH ITEMS EXPRESSED DURING THE GM-CEO'S HIRING PROCESS. ALSO ASKED IF U.C. STAFF WOULD BE ASSISTING IN AREAS AFFECTED BY THE RECENT TORNADOS)

(GM-CEO INDICATED MUTUAL AID REQUESTS ARE BEING PLANNED BUT MOST AREAS NOT READY TO RECEIVE ADDITIONAL UTILITY ASSISTANCE YET. IN RESPONSE TO CHAIRMAN, GAVE A FEW MORE DETAILS RE: MOST RECENT VOLUNTEER EVENT - APPROX. 15 U.C. EMPLOYEES PARTICIPATED AT THE UNITED METHODIST CHURCH - TO COOK AND SERVE APPROX. 200 LUNCHEES TO LOCAL RESIDENTS. THIS CHURCH ADDITIONALLY HAS MOBILE SHOWERS, HAIRCUTS, AND BIKE REPAIR SERVICES)

(VARIOUS COMMISSIONERS WISHED ALL A SAFE HOLIDAY SEASON AND FOR 2022 TO BE A GREAT YEAR FOR ALL)

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda  
Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only