



J. HOLCOMB, CHAIRMAN
J. DAVENPORT, VICE CHAIR
L. CONRAD, SECY.-TREAS.
R. HAWES, ASST. SECY.-TREAS.
J. SMITH, COMMISSIONER
T. CLOUD, GENERAL COUNSEL
J. BUNCH, GENERAL MANAGER/CEO

AGENDA***
REGULAR MEETING OF THE
UTILITIES COMMISSION
CITY OF NEW SMYRNA BEACH, FLORIDA
TO BE HELD MONDAY, FEBRUARY 22, 2021,
AT 3:00 P.M.* 200 CANAL STREET, DEBERRY
ROOM, 3RD FLOOR, NEW SMYRNA BEACH, FL

RESULTS OF U.C. MEETING

[Pledge / Invocation / and Safety Message: Wintertime Sun Safety– Julie Couillard]

ROLL CALL

1. Agenda Changes, Additions and Deletions

2. Public Participation (Virtual Viewing & Limited On-Site w/ Appt.)

**3. Approval of Consent Items (APPROVED) (COMMS. SMITH PULLED ITEM 3-a. FOR DISCUSSION; CHAIRMAN HOLCOMB PULLED ITEMS 3-d. & 3-g.; AND COMMS. DAVENPORT PULLED ITEM 3-i. AFTER DISCUSSIONS, ALL ITEMS WERE APPROVED AS SUBMITTED)

- a. ✓ Minutes of Preliminary Public Hearings (Nos. 1 & 2) and Regular U.C. Meeting Held 1-25-21 (*held on-site w/limited public via appts.*) (*U.C. and State Requirements*)
- b. ✓ Ratification Approval – Interlocal Agreement for Fleet Fueling Services with the City of New Smyrna Beach – B. Pitcher (*U.C. and State/Federal Requirements*)
- c. ✓ Approval of Award – RSQ No. 05-21 – Continuing Professional Services Agreements – J. Couillard (*U.C. and State Requirements*)
- d. ✓ Additional Funding Request – Vegetation Management Program (Electric Reliability Performance) – J. Couillard (*U.C. and State Requirements*)
- e. ✓ Bid Approval – ITB #10-21 – Annual Purchase of Electric Transformers (Polemount and Padmount) – (Recommend Awards to Gresco, Tri-State, and Stuart Irby) - M. Schings (*U.C. and State Requirements*)
- f. ✓ Project Approval – Corrective Maintenance Wastewater Projects (Sugar Mill Development)– J. Couillard (*U.C. and State Requirements*)
- g. ✓ Project Approval – New Circuit No. 29 Construction from Smyrna Substation – J. Couillard (*U.C. and State/Federal Requirements*)
- h. ✓ Ratification of ITB No. 06-21 – Field Street 115kV Three-Way Tie Switch Installation – (Awarded to Pike Electric, LLC) J. Couillard (*U.C. and State Requirements*)
- i. ✓ Contract Approval – Cost Sharing with City of New Smyrna Beach on Septic to Sewer Study – J. Couillard (*U.C. and State Requirements*)

4. General Manager's Report – J. Bunch

- a. Financial Status – January 2021 – E. Chavez
- b. Balanced Scorecard and Enterprise Metrics – January 2021 – E. Chavez

(CFO PRESENTED AND DISCUSSED JAN. 2021 FINANCIAL & OPERATING PERFORMANCE. CHANGE IN NET ASSETS OF APPROX. \$0.1 MILLION (\$0.4M LESS THAN JAN. 2020 YTD) – DRIVEN BY LOWER CAPITAL CONTRIBUTIONS, HIGHER DEBT EXPS. (\$65M NEW CAPITAL), SLIGHTLY INCREASED OPERATING EXPS. OFFSET BY HIGHER ELECTRIC AND RECLAIMED WATER VOLUMES AND CONT. PURCHASE POWER FAVORABILITY. JAN. FYTD CAPITAL EXPENDITURES APPROX. \$4.2M - \$2.6M IN MAJOR PROJECTS & \$1.6M IN ANNUAL PROJECTS. OPERATING LOSS OF \$0.6M - \$0.3M IMPROVEMENT VS. JAN. 2020 YTD. JAN. 2021 KPI UPDATE – METRICS MAINLY GREEN WITH OTHER METRICS ON TRACK WITH IMPROVED PERFORMANCES FROM DEC. 2020)



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RESULTS OF U.C. MEETING

5. Commission Counsel's Report – General Counsel

- a. ✓ Florida Statutes Chapter 112 – Section 112.3143 Voting Conflicts Compliance – Publicly Enter Chairman Holcomb's Form 8B Into Record (*for 1-25-21 Preliminary Public Hearing*)
- T. Cloud **(FORM 8B FILED IN RECORD)**

6. Old Business

7. New Business

- a. ✓ Proposed U.C. Resolution No. 2021-01 – Replacing Capacity Fees with New Capital Connection Fees – E. Chavez (*U.C. and State Requirements*)
(APPROVED U.C. RES. NO. 2021-01 – NEW CAPITAL CONNECTION FEES EFFECTIVE DATE JUNE 1, 2021)
- b. ✓ Proposed U.C. Resolution No. 2021-02 – Reconciling and Concluding Addendum to Developer Agreements and Infrastructure Fee Policy – E. Chavez (*U.C. and State Requirements*)
(APPROVED U.C. RES. NO. 2021-02 – EFFECTIVE DATE IMMEDIATELY UPON PASSAGE)
- c. ✓ Extension of Current Purchase Power Agreement Between FPL and UCNSB – Fourth Amendment (Native Load Firm Power and Energy Transaction Confirmation) – T. Beyrle (*U.C. and State/Federal Requirements*) **(APPROVED) (DIRECTOR OF SYSTEM OPS. PROVIDED PRESENTATION RE: U.C.'S ENERGY/POWER SUPPLY)**
- d. ✓ Master Power Purchase and Sale Agreement – Tyr Energy (Short Term Wholesale Energy Purchases) – T. Beyrle (*U.C. and State/Federal Requirements*) **(APPROVED)**
- e. ✓ UCNSB Strategic Reviews and Studies – Proposed Management and Governance Guidelines– (Proposed U.C. Resolution No. 2021-03) – J. Bunch (*U.C. and State Requirements*)
(APPROVED U.C. RES. NO. 2021-03 – EFFECTIVE DATE IMMEDIATELY UPON PASSAGE) (GENERAL MGR./CEO PROVIDED PRESENTATION RE: U.C. MNGMT. & GOVERNANCE GUIDELINES WHICH INCLUDED GRAPHIC OF PROPOSED GOVERNANCE BUSINESS MODEL)
- f. ✓ General Manager/CEO Merit Reward Determination – for FY2020 Performance - B. Pitcher (*U.C. and State Requirements*) **(PER THE U.C.'S GM/CEO'S EMPLOYMENT CONTRACT, PROXIMITY TO POSITION MARKET REFERENCE POINT, U.C.'S FY2021 BUDGET, AND ANNUAL PERFORMANCE APPRAISALS COMPLETED BY U.C. COMMISSIONERS UNANIMOUSLY INDICATING AWARD OF A MERIT REWARD; AFTER DISCUSSION DURING MEETING WITH DIRECTOR OF CENTRAL SERVICES RE: MULTIPLE RECOMMENDATIONS OF MERIT RANGE, THE U.C. COMMISSIONERS APPROVED AN APPROX. 8.5% MERIT REWARD FOR THE GM/CEO'S FY2020 PERFORMANCE – EFFECTIVE RETROACTIVELY ON 2-1-21) (ADDITIONAL NOTE ONLY - FY2019 PERF. APPRAISALS ALSO INDICATED A MERIT REWARD S/B AWARDED BUT WAS DECLINED BY GM/CEO PRIOR TO COMMISSIONERS' DETERMINATION)**

8. Possible Other Business - Time for Commissioners **(COMMS. DAVENPORT COMMENDED FIELD OPS. STAFF FOR A WATER BREAK REPAIR. ALSO INQUIRED AND BRIEFLY DISCUSSED WITH THE DIRECTOR OF CENTRAL SERVICES THE POTENTIAL OF INTERNAL JOB OPPORTUNITIES BETWEEN UTILITY DEPTS.)**

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda
Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only