



J. HOLCOMB, CHAIRMAN  
J. DAVENPORT, VICE CHAIR  
L. CONRAD, SECY.-TREAS.  
R. HAWES, ASST. SECY.-TREAS.  
J. SMITH, COMMISSIONER  
T. CLOUD, GENERAL COUNSEL  
J. BUNCH, GENERAL MANAGER/CEO

AGENDA\*\*  
REGULAR MEETING OF THE  
UTILITIES COMMISSION  
CITY OF NEW SMYRNA BEACH, FLORIDA  
TO BE HELD MONDAY, APRIL 26, 2021,  
AT 3:00 P.M. 200 CANAL STREET, DEBERRY  
ROOM, 3<sup>RD</sup> FLOOR, NEW SMYRNA BEACH, FL

**RESULTS OF UC MEETING**

[Pledge / Invocation / and Safety Message: Intro. of Safety & Risk Manager and Safety Topic -  
"Rubber Glove Inspection" – Britney Beck / John DeFries

**ROLL CALL**

**1. Agenda Changes, Additions and Deletions**

**2. Public Participation (Virtual Viewing & Limited On-Site w/ Appt.)**

**\*3. Approval of Consent Items (APPROVED)**

**(COMMS. HAWES PULLED ITEMS 3-d, e., AND f. FOR DISCUSSION. COMMS. DAVENPORT PULLED ITEM 3-h. AFTER DISCUSSIONS THESE ITEMS WERE APPROVED AS SUBMITTED)**

- a. ✓ Minutes of Regular U.C. Meeting Held 3-22-21 (*Annotated Version*)  
(*held on-site w/limited public via appts.*) (*U.C. and State Requirements*)
- b. ✓ Approval of Award – RSQ No. 05-21 – Continuing Professional Services Agreement –  
Pond & Company – J. Couillard (*U.C. and State Requirements*)
- c. ✓ Smith St. Decommissioning Post Remediation Testing – Natural Attenuation Monitoring  
Requirement – J. Couillard (*U.C., State and Federal Requirements*)
- d. ✓ Developer’s Agreement – Copper Creek Subdivision – Copper Creek, LLC – J. Couillard  
(*U.C. and State Requirements*)
- e. ✓ Developer’s Agreement – Old Mission Cove, Phase 1 and Phase 2 – Old Mission Cove, LLC  
– J. Couillard (*U.C. and State Requirements*)
- f. ✓ Developer’s Agreement – Donatti Boat Storage – Donatti Industries, LLC – J. Couillard  
(*U.C. and State Requirements*)
- g. ✓ Barracuda Bridge Project Infrastructure Cost Share Agreement – UCNSB and City of NSB  
Asphalt Restoration – J. Couillard (*U.C. and State Requirements*)
- h. ✓ 5<sup>th</sup> Street Bridge Replacement Project – Cost Sharing Agreement / Construction Costs -  
UCNSB and Charter Communications Holding, LLC – J. Couillard  
(*U.C. and State Requirements*)
- i. ✓ Ratification – ITB No. 08-21 – Glencoe Farms Rd. Water Main Improvements and Spruce  
St. Water Main Replacement Project (Recommend Award to ThadCon, LLC) – J. Couillard  
(*U.C. and State Requirements*)
- j. ✓ UCNSB Arc Flash Hazard Study – FMPA and Burns & McDonnell – J. Couillard (*U.C. and  
State Requirements*)
- k. ✓ Airport Substation – Transformer No. 1 Radiator Replacement and Testing – Corrective  
Maintenance (Duke Energy MSA) – J. Couillard (*U.C. and State Requirements*)
- l. ✓ Ratify Subcontract to Pike Electric, LLC for Sugar Mill Electric Upgrade Project  
– J. Couillard (*U.C. and State Requirements*)
- m. ✓ Phase 1 of Telecom Network Consulting Services (FMPA / Burns and McDonnell) - Project  
Approval and Ratification – J. Couillard (*U.C. and State Requirements*)
- n. ✓ Interest on Customer Deposits – E. Chavez (*U.C. and State Requirements*)
- o. ✓ Supplemental Funding – Tyndale Company / Managed Uniform Program 1<sup>st</sup> Year –  
B. Beck (*U.C. and State Requirements*)



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**RESULTS OF UC MEETING (PG. 2 OF 3)**

**4. General Manager's Report – J. Bunch**

- a. Financial Status – March 2021 – E. Chavez (CFO PRESENTED AND DISCUSSED FINANCIAL PORTION OF MARCH 2021 FINANCIAL & OPERATING PERFORMANCE PRESENTATION. CHANGE IN NET ASSETS REFLECT A \$1.3 MILLION LOSS. GOING INTO SUMMER WILL PICK UP AND NOT HAVE LOSS. LARGEST IMPACT RIGHT NOW IS LOWER CAPITAL CONTRIBUTIONS, REALLY MORE OF A TIMING ISSUE. ON CAPITAL EXPENDITURES, \$6.4 MILLION MARCH 2021 FYTD, \$3.7 MILLION IN MAJOR AND \$2.7 IN ANNUAL PROJECTS. MENTIONED ONGOING MATERIAL SOURCING ISSUES. PURCHASING WORKING WITH UC VENDORS TO WORK THROUGH THIS. OPERATING INCOME LOSS OF APPROX. \$2 MILLION CURRENTLY, \$1.4 MILLION THIS TIME LAST YEAR. OPERATING EXPENSE INCREASE IS A LARGE DRIVER WHICH IS DUE TO ACCELERATION ON VEGETATION MANAGEMENT - AHEAD OF SCHEDULE. WILL BE ADJUSTING TREE TRIMMING AND VEG. MNGMT. IN FY22 BUDGET. DEFINITE IMPROVEMENTS IN RELIABILITY SIDE OF ELECTRIC OPERATIONS WITH CLEARING OF OH LINES. CONTINUED FAVORABILITY ON NET PURCHASED POWER. CUSTOMER COUNT, STILL SEETING ALMOST 2% CUSTOMER GROWTH IN ELECTRIC, WATER AND WASTEWATER, WITH 11.4% ON RECLAIMED WATER) (GM-CEO POINTED OUT APPROX. \$5 TO \$6 MILLION EXPECTED IN CONTRIBUTED CAPITAL TO THE U.C. BEFORE END OF CURRENT FISCAL YEAR. ONCE UTILITY INFRASTRUCTURE IS COMPLETED AND TURNED OVER TO U.C. FROM THE ONGOING DEVELOPMENTS, THE U.C. WILL SEE A BUMP IN CONTRIBUTED CAPITAL ON ITS INCOME STATEMENT)
- b. Balanced Scorecard and Enterprise Metrics – March 2021 – E. Chavez (GM-CEO PRESENTED AND DISCUSSED THE METRICS PORTION OF THE MARCH 2021 FINANCIAL & OPERATING PERFORMANCE PRESENTATION. POINTED OUT THE FREQUENCY OF OUTAGES IS REDUCED - THE YEAR TO DATE SAIFI NUMBER OF 0.69 WAS A 30% REDUCTION COMPARED TO LAST YEAR. ADDITIONALLY DISCUSSED ASSOCIATED VEGETATION/TRIMMING EXPENSE – U.C. SEEING LESS VEGETATION AND WILDLIFE CAUSED OUTAGES. THEN EXPLAINED MARCH WATER LOSS METRIC IS RED, APPEARS TO BE A HIGH-WATER LOSS BUT IS DUE TO MORE CONSUMPTION READS COMPLETED DURING MARCH. RELATED TO ONCE A MONTH READINGS AND BILLING GROUPS. INDICATED WATER LOSS CAN BE PINPOINTED ONCE U.C. GETS FURTHER DOWN MODERNIZATION ROADMAP AND HAS MORE ADVANCED METERING IN PLACE – MORE FREQUENT, DETAILED METER READS. GM-CEO ANNOUNCED THE U.C. JUST CROSSED THE 30,000 ELECTRIC CUSTOMER THRESHOLD IN MARCH. ALL REMAINING METRICS PRETTY MUCH BUSINESS AS NORMAL - CUSTOMER SERVICE GREEN, WITH ACCOUNTS RECEIVABLE REMAINING CURRENT - 97% RANGE. MENTIONED I.T. WORKING ON A POTENTIAL GRANT WITH FMPA FOR 24/7 CYBER MONITORING OF U.C.'S OPERATIONAL SYSTEMS.

**5. Commission Counsel's Report – General Counsel**

(MR. CLOUD PROVIDED A REPORT/UPDATE TO U.C. COMMISSIONERS ON PENDING FLORIDA BROADBAND BILL – HB1239 AND SB1692. WITHIN THE INFORMATIONAL PACKET PROVIDED: COPY OF MR. CLOUD'S REPORT, FACT SHEETS ABOUT UCNSB PROVIDED TO LEGISLATORS, THE HOUSE AND SENATE STAFF ANALYSIS ON THE BILLS AND BILL LANGUAGE. AFTER DISCUSSING THE HISTORY OF THESE BILLS AND EXISTING LAW/REGULATIONS, MR. CLOUD INDICATED THAT FMEA, UCNSB, CHAIRMAN HOLCOMB AND GM-CEO, ALONG WITH TWO LOBBYING FIRMS SUPPORT, WERE ABLE TO EXPLAIN THE FACTS. NOTE - APPROX. \$350,000 PER YEAR IN ACTUAL



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**5. Commission Counsel's Report – General Counsel (CONT.)**

**COSTS FOR POLE ATTACHMENTS IN UCNSB'S SERVICE TERRITORY WILL BE PROTECTED AND THEREFORE NOT HAVE TO BE PAID BY UCNSB ELECTRIC CUSTOMERS INSTEAD OF POLE ATTACHERS. THE WORST LANGUAGE IN THE PROPOSED BILLS WAS REMOVED. WHAT REMAINS IS SOME MUNICIPALITIES, IN AREAS WITH CERTAIN DENSITIES, A PROMOTIONAL ATTACHMENT FEE OF \$1 MAY BE REQUESTED BY THE COMMUNICATIONS COMPANIES FOR 3 YEARS ONLY) (GM-CEO ALSO THANKED MR. CLOUD FOR HIS EFFORTS PRIOR TO THIS LEGISLATIVE SESSION FOR THE SETTLEMENT OF U.C.'S AT&T DISPUTE AND UTILIZING APPA CALCULATION TEMPLATE FOR THE NEW POLE ATTACHMENT RATES WHICH ALSO SUPPORTED U.C.'S POSITION IN THIS MATTER)**

**6. Old Business**

- a. ✓ Approval of Agreement – Infrastructure Fee Final Reconciliation, Reimbursement, Credit and Release Agreement Between GEOSAM and UCNSB – E. Chavez (*U.C. and State Requirements*) **(APPROVED) (AGREEMENT RECONCILES CONTRACTURAL INFRASTRUCTURE CREDITS, ALONG WITH PREVIOUSLY APPROVED REFUNDS, A COMBINED RELEASE AGREEMENT DEVELOPED BY U.C.'S GENERAL COUNSEL)**

**7. New Business**

- a. ✓ Feeder Reliability Improvement Plans – Level 1 Projects (Total of Six (6) Projects) – J. Couillard (*U.C. and State Requirements*) **(APPROVED) (DIRECTOR OF ENGINEERING PROVIDED A PRESENTATION ENTITLED: "UPDATE: ELECTRIC SYSTEM RELIABILITY IMPROVEMENT PLANS". THIS PROVIDED THE HISTORY AND GOALS FOR U.C.'S ELECTRIC SYSTEM RELIABILITY, RELIABILITY 2020 INDICES, 2021-2023 STATUS UPDATE ON IMPROVEMENTS AND FUTURE WORK PLANS. PRIORITIZED PROJECTS REQUESTED FOR APPROVAL WERE PART OF U.C.'S BUDGETED ELECTRIC GRID MODERNIZATION PROGRAM AND FEEDER RELIABILITY IMPROVEMENT PLANS. COMMISSION APPROVED SIX LEVEL 1 PROJECTS WITH PLANNED COMPLETION DURING FY2021 AND FY2022)**

**8. Possible Other Business - Time for Commissioners**

**(COMMS. SMITH CONGRATULATED COMMS. DAVENPORT ON STATE APPT. TO FLORIDA INLAND NAVIGATION DISTRICT – "FIND". ALSO COMMENDED GM-CEO AND U.C. STAFF FOR RECENT SAFETY AWARD AND ADDED THE SIGN OF A WELL-MANAGED ORGANIZATION IS SAFETY) (CHAIRMAN HOLCOMB COMMENTED THE U.C.'S RELATIONSHIP WITH CONTRACTORS/DEVELOPERS HAS CHANGED SIGNIFICANTLY. NOT LOWERING STANDARDS BUT BEING MORE CONSIDERATE OF PROCESS AND SUPPORT. CURRENT FEEDBACK IS U.C. UNDERSTANDS AND HAS CONSIDERATION FOR THEIR DOLLARS, TIME, AND OPINIONS. ALSO COMMENTED REPUTATION IS THE NO. ONE MARKETING TOOL. SIMILAR CONSIDERATION ALSO BEING DISPLAYED FROM CUSTOMER SERVICE, RECEIVED FEEDBACK RE: SUPPORT FROM U.C. ON PRIOR BILL PAYMENT PLANS. ALSO COMMENDED CURRENT STATUS OF I.T. DEPT.; PRIOR EFFORTS OF FORMER U.C. CHAIRMAN - IN ATTENDANCE; AND FOR IMPROVED RELATIONS WITH THE CITY)**

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda  
**Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only**