



REVISED 4-25-20

W. BIEDENBACH, CHAIRMAN
J. HOLCOMB, VICE CHAIRMAN
L. CONRAD, SECY.-TREAS.
J. DAVENPORT, ASST. SECY.-TREAS.
L. GRIFFITH, COMMISSIONER
(Officers Appt. 9-23-19)
T. CLOUD, GENERAL COUNSEL
J. BUNCH, GENERAL MANAGER/CEO

AGENDA***
VIRTUAL WEBEX MEETING
REGULAR MEETING
OF THE UTILITIES COMMISSION
CITY OF NEW SMYRNA BEACH, FLORIDA
TO BE HELD MONDAY, APRIL 27, 2020, AT 3:00 P.M.
200 CANAL STREET, DEBERRY ROOM, 3RD FLOOR
NEW SMYRNA BEACH, FLORIDA

RESULTS OF UC MEETING

Facilitator – Provide Virtual Webex Meeting Instructions – Director of Central Services/B. Pitcher

Pledge of Allegiance and Invocation – Chairman Biedenbach
(GM-CEO LED IN PLEDGE AND PROVIDED INVOCATION PER CHAIRMAN’S REQUEST)

ROLL CALL

1. Agenda Changes, Additions and Deletions

- 2. Public Participation* (Virtual)** -- *Facilitator – Director of Central Services – B. Pitcher
(*Virtual Meeting Viewing Instructions and Public Participation Options Posted on UCNSB website – www.ucnsb.org and on the doors at 200 Canal Street, includes public participation form w/Webex call-in number and additional U.C. staff contact info.*)

(NO PUBLIC PARTICIPATION REQUESTS RECEIVED - VIA WEBSITE FORMS, EMAILS, NOR MEETING CALL-IN OPTION)

****3. Approval of Consent Items**

(APPROVED ALL AS SUBMITTED – ITEMS 3-a. THROUGH 3-i.)

- a. ✓ Minutes of Public Hearing and Regular U.C. Meeting Held 3-23-20 (*held via Webex Mtg. No. 795210767*) (U.C. and State Requirements)
- b. ✓ Ratification of Amended Six-Month Extension Amendment – Annual Tree Trimming Services (The Davey Tree Expert Company) - E. Chavez (U.C. and State Requirements)
- c. ✓ Barracuda Bridge Utility Improvements Project and including Task No. 4 to Tetra Tech, Inc.) – J. Couillard (U.C. and State Requirements)
- d. ✓ Portable Trailer Mounted Generators for Remote Wellfields (Two) and Lift Stations – (Recommend Award under FL Sheriff Assoc. Bid – FSA19VEH17.0, spec. #107 to Mid Florida Diesel / Bartow, FL) - J. Couillard (U.C. and State Requirements)
- e. ✓ Ratification - ITB #08-20 – Sugar Mill Electric Upgrade Directional Bore (Recommend Award to B&B Underground & Drilling, Inc.) - J. Couillard (U.C. and State Requirements)
- f. ✓ Lift Station No. 5 Reconstruction and Rehabilitation in System 5 Project with Task Authorization No. 5 - Tetra Tech – J. Couillard (U.C. and State Requirements)
- g. ✓ Lift Station No. 12 Reconstruction and Rehabilitation in System 12 Project with Task Authorization No. 6 - Tetra Tech – J. Couillard (U.C. and State Requirements)
- h. ✓ Field St. Capacity Bank Project and ITB #07-20 – Field Street Capacitor Bank Addition (Recommend Award to Sayers Construction, LLC) and– J. Couillard (U.C. and State Requirements)
- i. ✓ Glencoe Wells 2 and 3 Upgrade Project and including Task Authorization No. 10 - CPH, Inc. – J. Couillard (U.C. and State Requirements)



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4. General Manager's Report – J. Bunch

a. Financial Status – March 2020 – E. Chavez (CFO PROVIDED AN ELECTRONIC FINANCE PRESENTATION PRIOR TO THE MEETING AND DISCUSSED DURING. A POSITIVE CHANGE IN NET ASSETS OF \$0.3M WAS REALIZED IN 3-2020 DRIVEN BY INCREASED CAPITAL CONTRIBUTIONS AND THE AT&T POLE ATTACHMENT SETTLEMENT. MARCH YTD REFLECTED A POSITIVE CHANGE OF \$1.4M DRIVEN BY LOWER OPERATING EXPENSES AND THE ONE-TIME AT&T POLE ATTACHMENT OFFSET BY SLIGHTLY LOWER REVENUES. MARCH CAPITAL EXPENDITURES WERE APPROX. \$1.7M, \$0.4M MORE THAN 2-2020, WITH A 3-2020 YTD CAPITAL SPEND OF \$6.2M - \$2.2M ANNUAL PROJECTS AND \$4.0M MAJOR PROJECTS. THE CFO ALSO REVIEWED THE MARCH 2020 OPERATIONAL STATISTICS AND PROVIDED AN UPDATE FOR THE U.C.'S PENDING FY2020 BOND ISSUANCE: CURRENT STATUS – U.C. POSTED OFFICIAL STATEMENT AND IS MONITORING MARKETS FOR BEST ENTRY POINT TO MAXIMIZE A LOW INTEREST RATE (BELOW 3% IF POSSIBLE) AND RELATED SAVINGS ON EXISTING BOND REFINANCINGS AND \$65M IN NEW CAPITAL)

b. Balanced Scorecard and Enterprise Metrics – March 2020 – E. Chavez

c. Proposed Postponement of Modernization Workshop (Currently Scheduled for 5-20-20 at 1:00 p.m.) – J. Bunch

(APPROVED POSTPONEMENT OF WORKSHOP UNTIL COMPLETION OF INTEGRATED STUDY/ MODERNIZATION ROAD MAP AND THE OPPORTUNITY TO HOLD AN IN-PERSON MEETING. AVAILABILITY TO BE CONFIRMED DURING FUTURE RE-SCHEDULING)

(DIRECTOR OF ENGINEERING PROVIDED A BRIEF UPDATE RE: A CONFERENCE CALL HELD RE: THE WILLIAMSON BOULEVARD ALIGNMENT, A COMPONENT OF THE U.C.'S WESTERN UTILITIES COMPLEX (WUC) OVERALL PROPERTY LAYOUT. APPROX. 25 ATTENDEES FROM FDOT, COUNTY OF VOLUSIA, CITY OF NSB, AND U.C. ALSO MENTIONED STATUS OF POTENTIAL JOINT FLEET MAINTENANCE ON WUC PROPERTY WITH CITY – GENERAL LAYOUTS COMPLETED AND HIGH-LEVEL BUDGET ESTIMATES BEING COMPLETED FOR REVIEW BY BOTH ENTITIES FOR DETERMINATION OF PROJECT FEASIBILITY)

5. Commission Counsel's Report – General Counsel (GENERAL COUNSEL PROVIDED A BRIEF UPDATE RE: PENDING LEGAL MATTERS. INCLUDED THE AMERICAN TOWER CELLULAR COMMUNICATIONS CONTRACT; WILLIAMSON BOULEVARD ALIGNMENT; HYPOWER CASE; AND EXTERNAL TO THE U.C., SOME JACKSONVILLE ELECTRIC AUTHORITY MATTERS. ALSO MENTIONED A CONTRACT ASSIGNMENT, DETAILED BELOW, AND EXTENSIONS OF U.C.'S EMERGENCY DECLARATIONS – TO BE APPROVED UNDER AI 7-b.)

(PER GENERAL COUNSEL'S REQUEST AND U.C. STAFF'S SUPPORT, THE COMMISSION APPROVED AN ASSIGNMENT OF THE U.C.'S CONTRACT WITH J. L. MALONE FOR SMYRNA SUBSTATION EXPANSION PROJECT TO FISHEL (PREVIOUSLY J. L. MALONE WAS A SUBSIDIARY OF "TEAM FISHEL")



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6. Old Business

7. New Business

- a. ✓ Temporary Rate Reduction - Modification to Fuel and Purchased Power Cost Adjustment Clause (FPPCAC) – E. Chavez (*U.C. and State Requirements*) **(DISCUSSED AND CONFIRMED U.C. COMMISSIONERS' CONSENSUS AND UNANIMOUS SUPPORT FOR A TWO MONTH TEMPORARY RATE REDUCTION – APPROVAL OF THE MODIFICATION TO FPPCAC FROM THE CURRENT \$22.68 PER 1,000 kWh TO \$00.00 PER 1,000 kWh EFFECTIVE 1ST BILLING CYCLE IN MAY, 2020 THRU JUNE, 2020 AND WITH FORMAL APPROVAL, FOLLOWING GENERAL COUNSEL'S POINT OF ORDER GUIDANCE, VIA APPROVAL OF THE NEXT AGENDA ITEM ADD-ON 7-b - U.C. RESOLUTION NO. 2020-07)**

- ADD-ON b. ✓ Resolution Extending Emergency Declarations and Amending Rules of Procedure to Support the Modification/Reduction of FPPCAC (Proposed U.C. Resolution No. 2020-07) – E. Chavez (*U.C. and State Requirements*) **(APPROVED – U.C. RESOLUTION NO. 2020-07 - EFFECTIVE IMMEDIATELY)**

8. Possible Other Business - Time for Commissioners

(COMMS. DAVENPORT SUGGESTED INVESTIGATING POTENTIAL USE OF U.C.'S WESTERN UTILITIES COMPLEX (WUC) PROPERTY FOR WETLANDS MITIGATION BANKING. DIRECTOR OF ENGINEERING INDICATED THIS COULD BE CONSIDERED BY THE U.C.'S SURVEY/PLANNING TEAM FOR THE WUC)

(COMMS. GRIFFITH ANNOUNCED HIS RESIGNATION FROM THE UTILITIES COMMISSION, EFFECTIVE APRIL 28, 2020, FOR MEDICAL AND FAMILY NEEDS. HE EXPRESSED HIS EIGHT YEARS OF SERVICE AS A COMMISSIONER AS A PRIVILEGE AND AN OPPORTUNITY TO BE A PART OF THE U.C.'S GREAT ACCOMPLISHMENTS DURING THIS TIME. ALSO WISHED HIS FELLOW COMMISSIONERS AND THE OUTSTANDING U.C. EMPLOYEES THE BEST OF CONTINUED HEALTH, SAFETY AND CONTINUED SERVICE TO OUR COMMUNITY. ALSO ADDED TO THE COMMISSIONERS DON'T FORGET OUR RATEPAYERS, OUR GOOD EMPLOYEES, AND EVERY ONCE IN AWHILE MAKE SURE WE'RE STAYING IN OUR LANES) (U.C. COMMISSIONERS AND NUMEROUS MEETING ATTENDEES EXPRESSED REGRET IN ACCEPTING HIS RESIGNATION) (THE GM/CEO INDICATED THE RESIGNATION HAD BEEN FORWARDED TO THE CITY CLERK THIS MORNING TO SUPPORT NEXT STEPS IN THE CITY COMMISSION'S REPLACEMENT PROCESS)

✓ A Check Mark Indicates Items For Which Commission Approval Has Been Requested On This Agenda
Please Note B Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only