



J. HOLCOMB, CHAIRMAN
J. DAVENPORT, VICE CHAIR
L. CONRAD, SECY.-TREAS.
R. HAWES, ASST. SECY.-TREAS.
J. SMITH, COMMISSIONER
T. CLOUD, GENERAL COUNSEL
J. BUNCH, GENERAL MANAGER/CEO

AGENDA***
REGULAR MEETING OF THE
UTILITIES COMMISSION
CITY OF NEW SMYRNA BEACH, FLORIDA
TO BE HELD MONDAY, JULY 26, 2021,
AT 3:00 P.M.* 200 CANAL STREET, DEBERRY
ROOM, 3RD FLOOR, NEW SMYRNA BEACH, FL

RESULTS OF UC MEETING

Pledge / Invocation / and Safety Message by Tim Beyrle: Generator Safety - Customers and UCNSB Employees Protection

(TIM BEYRLE PROVIDED SOME INTERNAL LOCATIONAL SAFETY FEATURES AND THEN STATISTICAL FACTS SURROUNDING CARBON MONOXIDE POISONING, AS WELL AS SAFETY TIPS FOR INSTALLING AND OPERATING PORTABLE GENERATORS. EMPHASIZED BACKFEEDING DANGERS FROM IMPROPERLY INSTALLED GENERATORS)

ROLL CALL

1. Agenda Changes, Additions and Deletions

2. Public Participation

****3. Approval of Consent Items (APPROVED)**

(COMMS. SMITH PULLED ITEMS 3-e. & 3-g.; AFTER DISCUSSION ITEMS WERE APPROVED AS SUBMITTED) (COMMS. SMITH ALSO COMMENDED U.C. STAFF REGARDING THE SAVINGS ACHIEVED ON ITEMS 3-b. & 3-c.)

- a. ✓ Minutes of Regular U.C. Meeting Held 6-28-21 (*Annotated Version*) (*U.C. and State Requirements*)
- b. ✓ Ratification of Award – ITB No.15-21 – Reuse Reservoir Expansion and Pump Station – (Recommended Award to Carr & Collier, Inc.) – J. Couillard (*U.C. and State Requirements*)
- c. ✓ Ratification of Award – ITB No.13-21 – Lift Station 5 Reconstruction plus Alt. 2 – Misc. Sewer Improvements and Alt. 3 – Lift Station No. 73 Improvements Projects – (Recommended Award to Intercounty Engineering, Inc.) – J. Couillard (*U.C. and State Requirements*)
- d. ✓ Renewal of Microsoft Enterprise Licensing Agreement (2021-2024) – (Software House International – SHI) – B. Keehn (*U.C. and State Requirements*)
- e. ✓ Wellfield Rehabilitation – Hydrogeological Services – Work Assignment No. 2 for FY2022 to Kimley-Horn and Associates – J. Couillard (*U.C. and State Requirements*)
- f. ✓ Ratification of Award – ITB No. 11-21 – Barracuda Bridge Utility Replacement and Increase in Project Budget (Recommended Award to Young’s Communications, LLC) – J. Couillard (*U.C. and State Requirements*)
- g. ✓ Bid Award – ITB No. 09-21 – Transmission Right-of-Way Vegetation Management (Recommend Award to Asplundh Tree Expert, LLC) – J. Couillard (*U.C. and State Requirements*)

4. General Manager’s Report – J. Bunch

a. Financial Status – June 2021 – E. Chavez **(DIRECTOR OF FINANCE PROVIDED HIS PRESENTATION – JUNE 2021 FINANCIAL PERFORMANCE. FYTD CHANGE IN NET ASSETS OF APPROX. \$1.6 MILLION DRIVEN BY INCREASED REVENUE DUE TO PRIOR YEAR’S 2-MONTH SUSPENSION OF FUEL ADJUSTMENT CHARGE DUE TO COVID, PLUS INCREMENTAL REVENUE FROM RECLAIMED AND WATER USAGE. AT \$12 MILLION YEAR TO DATE FOR CAPITAL**



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RESULTS OF UC MEETING

4. General Manager's Report – J. Bunch

a. Financial Status – June 2021 – E. Chavez (CONT.)

EXPENDITURES - \$6.9 MILLION IN MAJOR PROJECTS AND \$5.1 MILLION IN ANNUAL PROJECTS. CONTINUING TO AGGRESSIVELY EXECUTE CAPITAL WORK - FULL YEAR FORECAST AT \$15 TO \$16 MILLION. OPERATING INCOME, JUNE YEAR TO DATE, \$1.9 MILLION LOSS, WHICH REFLECTS LOWER REVENUE FROM 2-MONTH FUEL CHARGE SUSPENSION, INCREASED REVENUE DUE TO RECLAIMED AND WATER USAGE – HOTTER WEATHER, INCREASED DEPRECIATION AND AMORTIZATION AND NET PURCHASED POWER – SLIGHTLY LOWER THIS PERIOD, AND INCREASED OPERATING EXPENSE – VEGETATION MANAGEMENT. COMMENTED TRANSMISSION ROW IS SEPARATE FROM NORMAL VEGETATION MANAGEMENT. FULL BOTTOM LINE, CHANGE IN NET ASSETS, HAS A SLIGHTLY POSITIVE NET INTEREST INCOME AND DEBT EXPENSE – LAST YEAR HAD THE ONE-TIME APPROX. \$800,000 EXPENSE RELATED TO BOND ISSUANCE. CAPITAL CONTRIBUTIONS SIDE, SLIGHTLY LOWER, TIMING OF DEVELOPMENTS, AND MENTIONED ENGINEERING INCLUDED A SECTION IN THE GM REPORT DEPICTING EXPECTED NUMBER OF NEW LOTS FOR THE BALANCE OF THE YEAR)

b. Balanced Scorecard and Enterprise Metrics – June 2021 – E. Chavez

(KEY PERFORMANCE INDICATORS (KPI) UPDATE INCLUDED IN FINANCIAL PRESENTATION. MAJORITY OF KPI'S GREEN IN JUNE 2021. SAFETY AND RISK – NO OSHA INCIDENTS IN JUNE AND ACTIONS BEING TAKEN TO MINIMIZE NUMBER OF PREVENTABLE MOTOR VEHICLE ACCIDENTS (PMVA'S), MAJORITY WERE BACKING INCIDENTS - BY TRAINING AND VEHICLE SAFETY RULE BOOK REINFORCEMENT. ON ELECTRIC RELIABILITY, SAIFI (FREQUENCY) HIGH FOR JUNE, 9,000 CUSTOMER INTERRUPTIONS – 3,000 DUE TO LINE 16. VEG. MNGMT. TRIMMING IS PLANNED FOR THIS LINE. MEANTIME, KPI'S FOR SAIDI (DURATION) AND CAIDI (RESTORATION) REMAINED GREEN FOR JUNE AND THE RELIABILITY IMPROVEMENT PLAN WILL ADDRESS AREAS LAGGING IN PERFORMANCE. MAJORITY OF ACCOUNTS PULLED FOR DISCONNECTION PAY PRIOR TO DISCONNECT, OTHERS RECONNECT QUICKLY. BEST PERFORMANCE IN 12 MONTHS ON ACCOUNT RECEIVABLE BALANCES, ALMOST 98% CURRENT – SUPER MAJORITY LESS THAN 30 DAYS OLD. ALSO HAS A 98% ON 1ST TIME METER READS. UNDER BUDGET BY NINE EMPLOYEE POSITIONS, ACTIVELY RECRUITING FOR FIVE)

c. Introduction of new Directors – Director, Electric Operations / Vernon Steele and Director, Strategic Programs / John McMurray

(GM-CEO PROVIDED BRIEF INTRODUCTIONS FOR THESE TWO NEW DIRECTORS, INCLUDING PRIOR EMPLOYMENT AND EDUCATION / EXPERIENCE)

5. Commission Counsel's Report – General Counsel

(GENERAL COUNSEL CLOUD PROVIDED A BRIEF UPDATE ON THE WILLIAMSON BOULEVARD AGREEMENT. FINAL VERSION EXPECTED IN AUGUST – PRETTY CLOSE TO HAVING SOMETHING TO BRING TO THE COMMISSION NEXT MONTH)



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6. Old Business

7. New Business

- a ✓ FY2022 Healthcare Insurance Renewals (Carriers / Coverages listed on AI Summary) – B. Beck (U.C. and State Requirements) **(APPROVED) (CONTINUANCE OF EMPLOYEE HEALTHCARE INSURANCE FOR FY2022 WITH THE LISTED CARRIERS / COVERAGES WITHIN THE AGENDA ITEM SUMMARY, TO BE EFFECTIVE 10-1-2021 THROUGH 9-30-2022 (FSA RENEWALS EFFECTIVE 1-1-2022 THROUGH 12-31-2022). MAJORITY OF PLAN RENEWALS WERE AT 0% RENEWAL RATES WITH VARIOUS RATE GUARANTEES UNTIL 2022 AND ONE UNTIL 2024. DENTAL INSURANCE RENEWED AT 4% INCREASE AND MAJOR MEDICAL AT A 15% OVERALL RENEWAL – HMO PLAN @ 13% INCREASE AND TRIPLE OPTIONS PLAN @ 18% INCREASE) (COMMS. DAVENPORT CONFIRMED U.C.'S AGENT OF RECORD - PRIA)**

8. Possible Other Business - Time for Commissioners

(COMMS. DAVENPORT PROVIDED SOME FEEDBACK ON THE FMEA/FMPA ANNUAL CONFERENCE. VERY, VERY INFORMATIVE AND MENTIONED HAD ADDITIONAL REASSURANCE IN THE AREA OF U.C.'S I.T. DEPT. – CONFIRMED U.C.'S I.T. DEPT. IS AHEAD OF THE CURVE)

(COMMS. SMITH ALSO PROVIDED FEEDBACK FROM THE CONFERENCE, REGARDING THE TOPIC OF ELECTRIC VEHICLES. SUGGESTED POTENTIAL PLANNING, PARTNERING WITH PUBLIC ENTITIES, AS WELL AS FUNDING OPPORTUNITIES. MAY WANT TO CONSIDER IN THE NEAR FUTURE. DISCUSSION ENSUED RE: CURRENT STATUS OF INDUSTRY, ASSOCIATED CHALLENGES, AND NECESSARY DETERMINATIONS SURROUNDING ROLES OF EACH AGENCY AND WHEN THIS PROPOSED PLANNING SHOULD OCCUR)

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda
Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only

- * After two preliminary public hearings for: 1) Proposed Revisions to UCNSB's Electric Service Rates and Miscellaneous Service Fees (increases) and 2) Proposed Revisions to UCNSB's Water, Irrigation, Wastewater and Reclaimed Water Service Rates and Miscellaneous Service Fees (increases).
- ** Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.
- *** Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the Utilities Commission, City of New Smyrna Beach, Florida, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the Utilities Commission in accordance with the full cost to reproduce such transcriptions and copies



(PRELIMINARY P.H. NO. 1)

AGENDA*
A PRELIMINARY PUBLIC HEARING OF THE UTILITIES COMMISSION
CITY OF NEW SMYRNA BEACH, FLORIDA
TO BE HELD MONDAY, JULY 26, 2021, AT 3:00 P.M.
200 CANAL STREET, NEW SMYRNA BEACH, FLORIDA

RESULTS OF PRELIMINARY PUBLIC HEARING NO. 1

- 1. REGARDING PROPOSED REVISIONS TO UCNSB'S ELECTRIC SERVICE RATES AND MISCELLANEOUS SERVICE FEES (INCREASES).**
(CONDUCTED PREL. PUBLIC HEARING NO. 1 AFTER COMPLETION OF THE CONSIDERATION OF ITEM 3. – CONSENT ITEMS, DURING THE REGULAR U.C. MEETING)

CHAIRMAN OF THE COMMISSION OPENS THE PRELIMINARY PUBLIC HEARING BY ROLL CALL.
(COMPLETED – ALL U.C. COMMISSIONERS IN ATTENDANCE)

UC GENERAL COUNSEL READS THE NOTICE OF PUBLIC HEARING AND PROPOSED RESOLUTION BY TITLE ONLY.
(GENERAL COUNSEL CLOUD READ THE TITLE OF PROPOSED U.C. RESOLUTION NO. 2021-07)

CHAIRMAN THEN ASKS FOR ANY COMMENTS FOR OR OPPOSED TO THE PROPOSED REVISIONS TO UCNSB'S ELECTRIC SERVICE RATES AND MISCELLANEOUS SERVICE FEES (INCREASES).
(THERE WERE NO COMMENTS FOR OR OPPOSED TO THE PROPOSED ELECTRIC RATES OR FEES)

AFTER COMMENTS, CHAIRMAN CLOSSES THIS PRELIMINARY PUBLIC HEARING.
(U.C. COMMISSION APPROVED THE TEMPORARY PASSAGE OF U.C. RESOLUTION NO. 2021-07, LEADING INTO FINAL PUBLIC HEARING TO BE HELD ON 8-23-21)

(PRELIMINARY PUBLIC HEARING NO. 1 CONCLUDED AT 3:17 P.M.)

***Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the Utilities Commission, City of New Smyrna Beach, Florida, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the Utilities Commission in accordance with the full cost to reproduce such transcriptions and copies.**

***In accordance with the American with Disabilities Act, persons needing special accommodations to participate in this proceeding should contact the individual or agency sending notice; if possible five days prior to the proceeding at the address given on notice.**



(PRELIMINARY P.H. NO. 2)

AGENDA**
A PRELIMINARY PUBLIC HEARING OF THE UTILITIES COMMISSION
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RESULTS OF PRELIMINARY PUBLIC HEARING NO. 2

- 1. REGARDING PROPOSED REVISIONS TO UCNSB'S WATER, IRRIGATION, WASTEWATER AND RECLAIMED WATER SERVICE RATES AND MISCELLANEOUS SERVICE FEES (INCREASES).**
(CONDUCTED PREL. PUBLIC HEARING NO. 2 AFTER COMPLETION OF PREL. PUBLIC HEARING NO. 1, DURING THE REGULAR U.C. MEETING)

CHAIRMAN OF THE COMMISSION OPENS THE PRELIMINARY PUBLIC HEARING BY ROLL CALL.
(COMPLETED – ALL U.C. COMMISSIONERS IN ATTENDANCE)

UC GENERAL COUNSEL READS THE NOTICE OF PUBLIC HEARING AND PROPOSED RESOLUTION BY TITLE ONLY.
(GENERAL COUNSEL CLOUD READ THE TITLE OF PROPOSED U.C. RESOLUTION NO. 2021-06; AND ALSO INDICATED THERE WOULD BE A MINOR MODIFICATION TO CLARIFY SECTION 15 OF THE RESOLUTION)

CHAIRMAN THEN ASKS FOR ANY COMMENTS FOR OR OPPOSED TO THE PROPOSED REVISIONS TO UCNSB'S WATER, IRRIGATION, WASTEWATER AND RECLAIMED WATER SERVICE RATES AND MISCELLANEOUS SERVICE FEES (INCREASES).
(THERE WERE NO COMMENTS FOR OR OPPOSED TO THE PROPOSED WATER, IRRIGATION, WASTEWATER AND RECLAIMED WATER SERVICE RATES OR FEES)

AFTER COMMENTS, CHAIRMAN CLOSSES THIS PRELIMINARY PUBLIC HEARING.
(U.C. COMMISSION APPROVED THE TEMPORARY PASSAGE OF U.C. RESOLUTION NO. 2021-06, LEADING INTO FINAL PUBLIC HEARING TO BE HELD ON 8-23-21)
(PRELIMINARY PUBLIC HEARING NO. 2 CONCLUDED AT 3:21 P.M.)

***After Preliminary Public Hearing No. 1 regarding proposed revisions to UCNSB's electric service rates And misc. service fees (increases).**

****Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the Utilities Commission, City of New Smyrna Beach, Florida, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the Utilities Commission in accordance with the full cost to reproduce such transcriptions and copies.**

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