Wastewater Usage Charges Adjustment Request Form

Utilities Commission, City of New Smyrna Beach
200 Canal Street, New Smyrna Beach, FL 32168
ph: 386-427-1361

To be completed and signed by customer

Name: ___________________________ Account Number: ___________________________

Service Address: ___________________________ Phone: ___________________________

Signature: ___________________________ Date: ___________________________

Please note: There is a $35 service fee for this request. UCNSB reserves the right to require additional documentation prior to consideration and is the final authority in the determination of adjustment requests. Limit of one adjustment per location per incident type (pool filling and new landscape only) each calendar year. Adjustments must be requested within 6 months of incident. Only wastewater usage charges may be adjusted. No adjustment is made for new landscaping installation if customer has irrigation meter on premises. No adjustment is made for running toilets or leaking faucets. Usage pattern during the timeframe in which the incident occurred must be abnormally higher than average for an adjustment to be issued.

Pool Filling _____ Date Filled: ______________

A letter from the pool company is acceptable or fill in the information below:

Gallons used: _____________ Water Meter Readings: Start_______ End_______

Pool Shape: Rectangle ___ Round ___ Oval___ Other ___
т
Length: ___ Width:___ Shallow End Depth:___ Deep End Depth: ___

New Landscape _____ Date Installed:______________

Attach receipt from landscaping company or garden center here.

Leak _____ Location of leak in the home: ___________________________

Date of Incident: _______________

Date of Repair: _______________

Attach copies of all of the following:

- Plumber Invoice or Receipt for Materials
- Pictures of Damage/Leak

Brief Description of Incident: ___________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________